

**Please Provide a Copy of your Prior Year Tax Return, if We did not prepare it
Corporate Information**

Name of Corporation				
Business Address of Corporation				
Employer ID Number (EIN):			Signing Officer Title:	
Person to Contact about this Return:			Phone Number:	
Business Telephone Number:			Fax Number:	
E-mail address			website:	
Does your Corporation file a calendar year or Fiscal Return: <input type="checkbox"/> Dec 31 <input type="checkbox"/> Fiscal, enter date ___/___/___				
Is this your initial return: <input type="checkbox"/> Yes <input type="checkbox"/> No				
State of Incorporation:			State ID Number:	
Are you registered to do business in another state, if so supply state & registration #:				
What date was the Corporation formed?				
What is the Principal Business?			What is the main product or service:	
Address where to mail completed return:				
Did the Corporation have a Foreign Bank Account in 20___ <input type="checkbox"/> Yes <input type="checkbox"/> No				
Other Information:				
Accounting Method <input type="checkbox"/> Cash <input type="checkbox"/> Accrual <input type="checkbox"/> Other (Specify)				
At the end of the Tax Year, did the Corporation own, directly or indirectly, 50% or more of the voting stock of a Domestic Corporation? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Is the Corporation a subsidiary in an affiliated group or a parent-sub subsidiary controlled group? <input type="checkbox"/> Yes <input type="checkbox"/> No If 'Yes', List Name and ID# of Parent Corporation:				
During this Tax Year, did the Corporation pay dividends in excess of the Corporation's current and accumulated earnings and profits? <i>Not including stock dividends and distributions in exchange for stock.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No				
How many Shareholders did the Corporation have at the end of the Tax Year?				
Name and Address of Stockholder <i>(Please Print)</i>	Ownership Percentage	Social Security # or EIN # (if Corp)	Title if also Officer	U.S. Citizen (Y/N)
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BALANCE SHEET

Assets

Cash in Bank on Last Day of Corporate Year	\$
Trade Notes and Accounts Receivable	\$
Inventories	\$
Other Current Assets (Attach Statements)	\$
Loans to Shareholders	\$
Mortgage and Real Estate Loans	\$
Other Investments (Attach Statements)	\$
Buildings and Other Depreciable Assets	\$
Less Accumulated Depreciation	\$
Land	\$
Intangible Assets	\$
Less Accumulated Amortization	\$
Total Assets	\$

Liabilities and Capital

Accounts Payable	\$
Mortgages and Notes Payable in less than 1 Year	\$
Other Current Liabilities (Attach Statement)	\$
Loans from Shareholders	\$
All Nonrecourse Loans	\$
Mortgages, Notes Payable in 1 Year or More	\$
Other Liabilities (Attach Statements)	\$
Capital Stock (common stock)	\$
Retained Earnings	
Total Liabilities and Shareholders's Equity	\$

INCOME:

IN LIEU OF THIS PAGE, THE CORPORATE PROFIT & LOSS STATEMENT AND BALANCE SHEET FOR THE CORPORATE YEAR-END MAY BE ATTACHED. PLEASE USE CASH BASIS.

Business Income	\$
Dividends Received (<i>Enclose All 1099-DIV Forms</i>)	\$
Interest Received (<i>Enclose All 1099-INT Forms</i>)	\$
Gross Rents	\$
Gross Royalties	\$
Other Income (Attach Schedule)	\$
Gains from Sale of Business Property (<i>Purchase & Sale HUD Statements & Depreciation Schedules</i>)	\$

EXPENSES: (*Business only, do not include Rental nor Personal Expenses here*)

PLEASE FILL OUT **IF** THE CORPORATE BALANCE SHEET AND FINANCIAL STATEMENTS **ARE NOT** ATTACHED.

*Organization Costs (Amount spent to form the Corporation)		\$	
*Start-Up Costs (Costs Incurred Prior to Date of Incorporation)			
	Date	Amount	Total
Seminar & Education Costs		\$	
Seminar & Education Costs		\$	
Seminar & Education Costs		\$	\$
Travel & Lodging		\$	
Travel & Lodging		\$	
Travel & Lodging		\$	\$
Meals & Entertainment		\$	
Meals & Entertainment		\$	
Meals & Entertainment		\$	\$
Office Supplies		\$	
Office Supplies		\$	
Office Supplies		\$	\$
Equipment (Computer, Fax, etc)		\$	
Equipment (Computer, Fax, etc)		\$	
Equipment (Computer, Fax, etc)		\$	\$
Other (Describe)		\$	
Other (Describe)		\$	
Other (Describe)		\$	\$

*** Organizational & Start-Up Expenses, must be itemized by payment dates and categorized as listed above, if more space is needed please use last page of Tax Organizer, and denote accordingly.**

Accounting	\$
Automobile and Truck Expense	\$
Bank Charges	\$
Computer Services and Supplies	\$
Delivery and Freight	\$
Dues and Subscriptions	\$
Equipment Rent	\$
Gift (\$25.00 maximum per gift)	\$
Insurance (medical)	\$
Insurance (other not life)	\$
Legal and Professional	\$
Meals & Entertainment	\$
Medical Reimbursement	\$
Office Expense	\$
Outside Services/Independent Contractors	\$
Payroll Tax Expenses (FICA, FUTA, SDI, etc. employer portion only)	\$
Permits and Licenses	\$
Postage	\$
Printing	\$
Supplies	\$
Telephone	\$
Tools	\$
Training/Continuing Education	\$
Travel	\$
Other Describe	
	\$
	\$
	\$
EXPENSES, cont:	
Cost of Good Sold (<i>For Corporations Manufacturing Goods or Housing Inventory for Resale</i>)	
Beginning Inventory	\$
Purchases Materials	\$
Purchases Supplies	\$
Other Costs (Explain)	\$
Cost of Labor	\$
Less Ending Inventory Balance	\$

TAX PAYMENTS:**Federal Estimated Tax Payments for Tax Year**

Quarter Payments	Date Paid	Amount
1 st Quarter Payment		\$
2 nd Quarter Payment		\$
3 rd Quarter Payment		\$
4 th Quarter Payment		\$
Additional Payments made during Year:		\$

State Estimated Tax Payments for Tax Year, If Applicable

Quarter Payments	Date Paid	Amount
1 st Quarter Payment		\$
2 nd Quarter Payment		\$
3 rd Quarter Payment		\$
4 th Quarter Payment		\$
Additional Payments made during Year:		\$

SALES OF STOCKS, BONDS, MUTUAL FUNDS AND OTHER SECURITIES:

Please include the **Entire Form 1099-B furnished from your Brokers.** If the broker Statements include the COST of the securities sold during the year and or you are sending print outs showing the cost of the securities sold, you do not need to complete this section.

DO NOT INCLUDE OPTIONS THEY ARE REPORTED ELSEWHERE.

No. Of Shares	Description: Name	Date Acquired	Date Sold	Sales Price	Original Cost Basis
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
				\$	\$
Total Options Purchased in 20_____				\$	
Total Options Sold in 20_____				\$	

MAKE SURE TO ATTACH ALL COMBINED FORMS 1099-B AND ALL PAGES FROM ALL BROKERAGE ACCOUNTS.

SALE OF REAL ESTATE:

Enclose copies of Form(s) **1099-S & ATTACH CLOSING STATEMENTS HUD-1'S FOR ALL PURCHASES, SALES, AND REFINANCINGS.**

Description	Date Acquired	Date Sold	Sales Price	Cost Basis	Rental	Investment
			\$	\$		
			\$	\$		
			\$	\$		
			\$	\$		

If the sold properties have been depreciated as prior rentals please provide all depreciation schedules.

**RENTAL "REAL ESTATE" PROPERTY AND ROYALTY INCOME:
ATTACH HUD-1'S FOR ALL PROPERTY PURCHASES & REFINANCING IN 20_____**

Description of Property & Complete Property Address (<i>ex: Single family, Duplex, Condo, or Commercial</i>)				
A)				
B)				
C)				
D)				
Income	(A)	(B)	(C)	(D)
Date Property became Available for Rent				
Rents Received (<i>total for year</i>)				
Royalties Received				
Expenses				
Auto (<i>Used for Rental Properties</i>) A Written Record such as log book must be maintained.				
Advertising and Promotion				
Cleaning and Maintenance				
Commissions				
Insurance				
Legal and Professional Fees				
Mortgage Interest				
Management Fees				
Points Purchase/Refinancing				
Repairs (<i>over \$500, Itemize</i>)				
Real Estate Taxes				
Utilities				
Meals/Entertainment				
Other Expenses (<i>List on Last Page</i>)				

ASSETS FOR DEPRECIATION: Business Asset Worksheet: Complete for all business assets purchased such as Computers, Office Equipment, Furniture, Software, Tools or Machinery that are used in your business. Form 4562

Date Purchased	Asset	Price	If Sold, Date	Sale Price
		\$		\$
		\$		\$
		\$		\$
		\$		\$

Note: If you converted personal property items for business use, under the heading 'date purchased', please indicate the date when the asset was first used for the business and under the heading 'price', indicate fair market value of asset on the date of first business use.

LIKE KIND EXCHANGE.

Was the exchange done within Related Parties (person or entity):		_____ YES	_____ NO
Please Include:			
FOR PROPERTIES GIVEN UP:			
Purchase Closing Statements			
If acquired by an exchange, include Form 8824 (on tax return year the property was acquired)			
Sale Closing Statements			
Depreciation Statement (on Previous Year Tax Return)			
FOR PROPERTIES RECEIVED:			
Purchase Closing Statements			
Value of other properties Received: <i>(List)</i>			\$
			\$
Cash received			\$
Exchange Cost			\$
Accommodator Statement			
Itemize any other costs incurred. <i>(List Below)</i>			
Description			Amount
			\$
			\$
			\$
			\$
			\$

DO-IT-YOURSELF LEGAL KITS

- Adoption
- Bill of Sale
- Corporation
- Divorce
- Eviction
- Grant, Bargain and Sale Deed
- Homestead
- Last Will & Testament
- Lease
- Limited Liability Company
- Living Trust
- Mechanic Lien
- Name Change
- Power of Attorney
- Promissory Note
- QuitClaim Deed
- Small Claims
- Temporary Guardianship

PARALEGAL SERVICES AVAILABLE

- Living Trusts
- Property Trusts
- Special Needs Trust
- Nevada Asset Protection Trust
- Incorporation Service
- Limited Liability Company Service
- Non-Profit Corporation Service
- Minutes and Bylaws
- Operating Agreement
- Probate
- Name Change
- Complaint Divorce
- Joint Petition Divorce
- Legal Separation
- Guardianship
- Pre-Marriage Agreement
- Post Marriage Agreement
- Termination of Parental Rights

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